

This is a draft until the board approves the minutes at the next regular board meeting

Regular Town Board Meeting
February 10, 2025
7:00 p.m.
Lakewood Administrative Building

MEETING called to order by Scott Van Laanen at 7:00 p.m.

Pursuant to the requirements of Section 19.84, Wis. Stats. Notice of this meeting was posted on the noticeboard at the Administrative Building and the Town of Lakewood Website on February 6, 2025.

ROLL CALL: Scott Van Laanen, Chairperson, Joanne Roy, Supervisor, Jamie Bostwick, Supervisor, James Beno, Treasurer, Michelle Moczynski, Clerk.

Five citizens attended the meeting.

PLEDGE TO FLAG.

Scott V. announced that the minutes reflect that there was a quorum of the Lakewood Plan Commission present at the meeting. Adriane Bartels and Roger Geiger are present at the meeting.

Motion by Jamie B. to open the meeting to public comments on agenda items. Seconded by Joanne R.
No Public Comments on Agenda Items.

Motion by Joanne R. to approve the Consent Agenda and Minutes from January 13, 2025. Seconded by Jamie B. All ayes motion carried.

ANNOUNCEMENTS:

Scott V.

- Received an email from Comm Two Recycle offering electronic recycling at no charge to the Town. They can either drop off a dumpster at the recycle center or come for a one day drop off event. The only cost to the Town would be the advertising and traffic control for the event. Scott has reached out to four other Towns who have worked with them, and they were all very happy with them. Concerns were raised about leaving a container at the recycle center. Scott will arrange for a drop off day in the summer.
- Contacted a couple of companies for quotes on security at the Administration building, still waiting for one of quotes.
- Reviewed the road construction budget and roads he would like to put out for bids for 2025.

Jamie B.

- Attended Wisconsin Towns Association BOR training on February 1, 2025, with Michelle M.

Michelle M.

The Town received reimbursement back from the Culvert Inventory Program that Alan M. completed last year, as stated when the program started it is a 100 percent reimbursement, no cost to the Town.

- It was mentioned at BOR training that Wisc. Towns Assoc. is going to be working on trying to get the CDL requirement for snowplow drivers removed for small Towns, since it can be hard for smaller towns to find people with CDL's.
- Received a Flyer for the Oconto County Transit for the Residents of Oconto County with prices and schedules.

REPORTS:

Library: Linda M: Joan White's mural is completed at the library, there are 18 animals in the mural to find. The 2023 financial Audit was sent to all four towns electronically. Library security has been discussed, the lock down button will be tested monthly. Tax forms are now available at the library.

Ambulance: Janet O: There were 67 no transport and 153 transports in 2024, which was down from previous years. Upcoming training on carbon monoxide monitors. Purchased another electronic chair lift, will be holding a practice with at St. Mary's Church. Will be charging \$200.00 fee for no transport and \$500.00 no transport fee for car accidents. Current fundraiser is "Freeze your Fanny" at Chain Lake to guess when the ice goes out. Aided in the mutual call for the Long

Branch Fire and will be holding a Blood Borne Pathogens training class.

Fire Department: Eric J: Seven calls and five training sessions and meetings were attended in the last month. Received the Water/ice rescue equipment from Doty FD. Four members received certificates from Ice training Rescue. The Fire Association has been dissolved to separate from the theft that occurred, will be operating as Friends of the Lakewood Fire Department going forward. Right now, Eric J., Brian K. and Astin K. names are on the checkbook, Joanne R. said to remove either Brain or Astin, both husband and wife can't both signers again. They intend to involve the community as much as possible with the new Friends and will have a community member be on the board as a member at large and will need to update bylaws. Wrights Town Fire Department donated two additional ice rescue suits at a value of \$3,000.00 for each suit and they also received two Milwaukee 24-volt battery operated chain saws from the Sheriff Department as part of a grant. Entry Level Fire Fighting Class is starting in March, they have two new members attending the training. Eric attended the District Calibration Meeting. Doty received a \$40,000.00 grant which \$35,000.00 will be spent on feasibility study to look at all six fire departments' equipment, fire calls, response times and level of training, they plan on having the study in place with a plan by the end of April. The other \$5,000.00 in the grant is to be determined how it will be spent.

Garage: Alan M.: Ordered \$1250.00 worth of wear shoes for plows which will save approximately \$3600.00 on wear plates. Have had a good savings on diesel fuel. Plow drivers are having problems with people pushing snow across the street which creates windrows that freeze, and other people must drive through, which is dangerous and is also against the law, also asked that snow mobiles ride on side of the road and not on the piled snow from the plow so they don't push snow back on the roads and cause issues. An individual asked why he purchased shoes for the plows, Alan M. explained several times that the shoes help with the wear on the blades, which are much more expensive, the shoes take the wear of the road contact instead of the blades. Salt and sand supply is still good.

MISCELLANEOUS ACTION ITEMS: The following items were discussed, and possible action taken.

- a. Plan Commission. No New Business. Adriane B. explained that a rezone was scheduled for 15213 County Road F, but Oconto County found that the property was rezoned to general commercial on September 24, 1998, so they didn't need to rezone, it was removed from the Plan Commission agenda.
- b. Temporary Class "B" Beer license to Chain Lake Association on February 22, 2025, for the Chain Lake Winter Golf on February 22, 2025, to be held at 17041 Chain Lake Drive, Lakewood WI. Chad VanVreede Agent. Background checks all good, if approved Clerk just needs copy of responsible beverage certificate taken by Chad to mail out license.

Motion by Jamie B. to approve the temporary Class "B" license. Seconded by Joanne R. All ayes motion carried.

- c. New Job Descriptions for Town of Lakewood Road Foreman and Road Workers. Joanne R. reviewed the descriptions.

Motion by Jamie B. to approve the road foreman and road workers descriptions. Seconded by Scott V. All ayes, motion carried.

- d. Changes to the Town of Lakewood Employment Agreement. Joanne R. reviewed the changes to the employment agreement which included several changes.

Motion by Jamie B. to accept changes to the Lakewood employee agreement. Seconded by Scott V. All ayes motion carried.

- e. Changes to the Code of Ordinance for the Fire Department. Joanne R. reviewed the changes which included nomination and appointment changes, and residential requirements for officers.

Motion by Jamie B. to accept changes to the Fire Department Code of Ordinance. Seconded by Scott V.. All ayes motion carried.

- f. Library Board Candidates and Appointments for a Three-Year Term starting April 2025. Joanne Roy and Dan Muhlenbeck applied for the position, Jamie and Scott reviewed the applications and asked each person to give reasons and qualifications for the position. Dan M. then said he was willing to serve but only lukewarm on the idea so if Joanne wants the position, he would vote for her.

Motion by Scott V. to appoint Joanne Roy to library board starting April 2025. Seconded by Jamie B. Joanne R. abstained. Ayes for Scott V. and Jamie B. motion carried.

FINANCES:

January Treasurers Report Given by James Beno, Treasurer:

Checking Account Balance:	\$ 42,784.08
Tax Account Balance:	\$ 1,886,544.01
Fire Department Balance:	\$ 500.55
FD/Ambulance Depreciation Balance:	\$ 5,778.50

Capital Improvement Balance: \$ 101,828.35

Cemetery Balance: \$ 500.00

Capital Improvement CD Balance: \$ 205,456.04

Motion by Jamie B. to accept the Treasurers Report. Seconded by Joanne R. All ayes motion carried.

Motion by Jamie B. to pay vouchers. Seconded by Joanne R. All ayes motion carried.

Motion by Joanne R. to open the meeting to public comments on other matters. Seconded by Jamie B. All ayes motion carried.

Mike Musil introduced himself, he is running for Town Chairperson in April. He retired three years ago, spent 33 years in the service. Has a lot of experience with boards, management, etc.

Jamie B. Will be running income tax refund program again this year at the library. He has been helping people with their taxes for 31 years. Will be there on Saturday from 10:00 am to 12:00 pm. Call the library for information and appointments.

Michelle M. Election will be held on Tuesday, February 18, 2025.

Linda M. asked if the Town has a place to bring confidential papers to shred? No. She also said the snow plowers are doing a good job and salt and sand mixture distribution on the roads is good, guys are doing a good job.

Dan M. When is in person absentee voting. Currently can request online and come in person. We have sent out thirty one absentee ballots so far.

Motion to a closed session under Wisconsin State Statutes 19.85 (C): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility by Jamie B. Seconded by Joanne R. All ayes motion carried.

Motion by Jamie B. to go back into open session. Seconded by Scott V. All ayes motion carried.

Motion to adjourn meeting by Jamie B. Seconded by Scott V. All ayes motion carried.

Meeting adjourned at 9:33 pm.

Respectfully Submitted,
Michelle Moczynski, Clerk.